

PASADENA CITY COLLEGE
Business Division
**APPLICATION FOR ISSUANCE OF
CERTIFICATE OF ACHIEVEMENT**

Please Print clearly

Today's Date _____

Name _____ Birthdate _____ Phone # (____) _____ - _____
Last First M.I.

Address _____ Student ID # _____
City Zip

***E-Mail Address:**

NOTE: Complete this form and file only in the **BUSINESS & COMPUTER TECHNOLOGY DIVISION** Office, Room C121. Complete one application for **each** certificate requested. Submit this application **after midterm** exams if you currently enrolled in required courses, and **after** any and all petitions have been approved.

Paralegal students: Attach any required official documents, and evidence of degrees earned at any college other than Pasadena City College.

(1) Are you currently enrolled at Pasadena City College? Yes No

(2) Are you a candidate for the AS or AA Degree at PCC in the **current** semester? Yes

No

Ethnic Code:

<input type="checkbox"/> American Indian/Alaskan Native	<input type="checkbox"/> African Descent/Black (Non-Hispanic)	Male <input type="checkbox"/>
<input type="checkbox"/> White (Non-Hispanic)	<input type="checkbox"/> Hispanic	<input type="checkbox"/> Filipino
<input type="checkbox"/> Asian/Pacific Islander (please check one):		Female <input type="checkbox"/>
<input type="checkbox"/> 1. Asian Indian	<input type="checkbox"/> 4. Guamanian	<input type="checkbox"/> 7. Korean
<input type="checkbox"/> 2. Cambodian	<input type="checkbox"/> 5. Hawaiian	<input type="checkbox"/> 8. Laotian
<input type="checkbox"/> 3. Chinese	<input type="checkbox"/> 6. Japanese	<input type="checkbox"/> 9. Samoan
<input type="checkbox"/> Decline to state		<input type="checkbox"/> 10. Vietnamese
		<input type="checkbox"/> 11. Other Asian
		<input type="checkbox"/> 12. Other Pacific Islander

1. I am applying for a Certificate of Achievement in the _____ curriculum.

I have/will have followed and completed the requirements from the Catalog year of: _____ Semester _____ Year

I have completed all of the requirements for the certificate

OR

Requirements will all be met when the following required courses, in which I am currently enrolled, are completed (course #'s only):

2. Following are any of the requirements that I have met by *successful* Student Petition; use PCC course numbers only (courses waived, substituted, transferred, etc.): → ATTACH COPY OF PETITION COMMITTEE'S RESPONSE LETTER FOR EACH CLASS ←

Signature of Student _____

FOR OFFICE USE ONLY: Division Dean--If the certificate was or will be issued, indicate curriculum and date, and return this form to the Records Office.

A Certificate of Achievement in the _____ curriculum was/will be issued

on _____ Date Signed: _____ Division Dean Date Signed _____

Records Office: Certificate entered on Permanent Record.

Date _____ Code _____ By _____ 6/18